



SANDY VALLEY LOCAL SCHOOLS

5362 STATE ROUTE 183, MAGNOLIA, OH 44643 - 330 866-339

Forms
7540.04 F1
7540.03 F1

STUDENT ACCEPTABLE USE POLICY

Sandy Valley is proud to provide students access to its computer systems and network resources. Sandy Valley recognizes that technology is an important learning tool and an indispensable 21st century skill. Furthermore, Sandy Valley recognizes that computers play a significantly different role in school than they do at home. It is important that parents and students read and understand the limitations Sandy Valley places on the use of its technology. For reasons of security and safety many ordinary tasks that students perform freely at home are prohibited at school.

General:

While district teachers and other staff will make reasonable efforts to supervise students' use of computers, in the final analysis each student is responsible for his/her actions.

Students are prohibited from typing, transmitting, or displaying obscene, profane, lewd, threatening, libelous and slanderous language during the operation of district technology.

Students are prohibited from using privately owned CDs, flash drives, diskettes, or portable storage devices with district equipment. Such items may carry viruses and their contents may violate copyright or license agreements.

Students are prohibited from using privately owned computers, wi-fi devices or any other network accessible devices on school property. Such devices may use the district's network to access the internet outside the control of Sandy Valley Schools.

Students are prohibited from copying the software installed on school computers or servers. Copying district software violates license and copyright agreements.

Students are prohibited from damaging district property including the district's computers, networks, files, resources, and data. Students and their parents are financially liable for damages caused by carelessness and abuse.

Students are prohibited from purposely introducing malicious code into district computers or networks. Malicious code includes but is not limited to viruses, worms, trojan horses, key loggers, and spyware.

Sandy Valley technology is to be used for instruction, research, and school related activities. School technology is not to be used for private business or personal, non-school related communications.

Network Activity:

Students are prohibited from bypassing the district's internet content filter. Students may not use proxy servers or any other method to negate or render ineffective the filter.

Students are prohibited from unauthorized access to Sandy Valley's network, network devices, or network files. Students may access network services for which they have valid authenticated passwords. Attempts to hack or penetrate Sandy Valley's network security is expressly prohibited.

Students are prohibited from posting any unauthorized information on Sandy Valley's network or web site.

Students are prohibited from using the internet to access, process, distribute, print, or display pornographic, obscene, objectionable, inappropriate, or other harmful material.



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Students are prohibited from unauthorized access to Sandy Valley's data, voice, or video networks. This includes attempting to log in with another person's account or accessing another person's files.

Students are prohibited from downloading or installing any software, shareware, or freeware onto district computers or network drives.

Students are prohibited from copying other students' files from district computers and servers.

Students are prohibited from sharing and transmitting voice, video, or data from the district's network to the internet without a teacher's expressed permission.

Students are prohibited from using Sandy Valley's computers and network for commercial transactions. Students may not order, buy, or sell goods and services using district technology unless expressly permitted by a school official.

Student e-mail accounts must be used for educational purposes only. E-mailing spam, malicious code, threatening and obscene messages is prohibited.

Students are prohibited from sending software as e-mail attachments. Software may be defined as any file that can contain executable code capable of running on a computer. Students may send e-mail attachments that include document files. Document files are non-executable by a computer and include but are not limited to Word, Powerpoint, Appleworks, Excel, Photoshop, text, images, sounds, iMovie, iPhoto, iTune, or html files.

Safety:

Pursuant to the Children's Internet Protection Act, Sandy Valley Local Schools filter internet content. Blocked content includes but is not limited to pornography, gambling, and hate speech internet sites. In addition, Sandy Valley Local Schools prohibits peer-to-peer sharing, online games, chat rooms, instant messaging, social weblogs, and other sites that interfere with the educational process or put students at a safety risk.

No filtering software is one-hundred percent effective and it is possible that the software could fail. On occasion students may be exposed to objectionable material during the course of an educationally approved task. In the event that objectionable material is accidentally encountered, students should notify their teacher immediately.

Students should take precautions from compromising their school passwords and under no circumstances may a student voluntarily share personal Sandy Valley account information.

Students are prohibited from posting anything that defames, libels, and/or intimidates another.

Students are prohibited from using district equipment to bully and harass others. Bullying may be defined as intentionally intimidating another either physically or psychologically.

Students should not reveal their name and personal information or establish relationships with "strangers" on the internet unless a teacher has coordinated the communication.

Students are prohibited from giving out personally identifiable, private, or confidential information about themselves or others.



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Copyright:

Students are prohibited from plagiarizing work obtained from online electronic sources. Plagiarism is defined as taking the ideas or writings of another and presenting them as your own.

Students are prohibited from violating copyright laws. Copyright infringement can occur when information presented on the internet or local network is unlawfully copied. Unless expressly stated, images, music, and data found on the internet are copyright protected.

Home Access:

When accessing Sandy Valley online courseware from a privately owned computer located outside the district, students are subject to the regulations stated in this Acceptable Use Policy.

When accessing a student home directory from a privately owned computer located outside the district, students are subject to the regulations stated in this Acceptable Use Policy. Students may move personal files to and from school by remotely accessing a valid home directory.

When e-mailing or posting information on Sandy Valley's web site from a privately owned computer located outside the district, students are subject to the regulations stated in this Acceptable Use Policy.

Indemnity:

Sandy Valley makes no warranties of any kind, either expressed or implied that the functions or the services provided by or through the district network will be error-free or without defect. The District will not be responsible for any damage you may suffer, including but not limited to the loss of data or interruptions of service. The District is not responsible for the accuracy or quality of the information obtained through or stored on the district's systems.

Students should have no expectation of privacy. Student activity may be electronically logged, surveillanced and recorded. All files created with or stored on district computers are the property of Sandy Valley Local Schools and as such may be inspected, copied, or deleted.

Sandy Valley Guidelines 7540, 7540.01A, 7540.02, 7540.03, 7540.04
Sandy Valley Policy 7540, 7540.01, 7540.02, 7540.03, 7540.04
H.R. 4577, P.L. 106-554, Children's Internet Protection Act of 2000
47 U.S.C. 254(h); (1), Communications Act of 1934, as amended
20 U.S.C. 6801 et seq., Part F, Elementary and Secondary Education Act of 1965, as amended
18 U.S.C. 2256
18 U.S.C. 1460
18 U.S.C. 2246



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Student Acceptable Use Policy Contract

Please return this page
and keep the Student Acceptable Use Policy for your records

After reading the Student Acceptable Use Policy, please sign the contract completely and legibly.

I have read the Sandy Valley Local Schools Student Acceptable Use Policy. I understand and will abide by its stated terms and conditions. I further understand that should I commit any violations, disciplinary measures may range from but are not limited to verbal admonishment, loss of computer privileges, financial restitution, expulsion or criminal prosecution.

Student Name _____ **Date** _____
(Please Print)

Student Signature _____ **Date** _____

As parent/guardian I have read and understand the terms and conditions in the Acceptable Use Policy. By signing this agreement I hereby give permission for my son/daughter to use school technology to access local network resources and internet resources.

* (By not signing this agreement your son/daughter will **not** be permitted to use any district technology that can access local network resources or the internet.)

Parent Signature _____ **Date** _____

Sandy Valley Guidelines 7540, 7540.01A, 7540.02, 7540.03, 7540.04
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